



Annual Business Meeting

Saturday, June 20, 2020 – 3:00pm EDT
Virtual Meeting

MINUTES

Item 1 Call to Order

Dr Daniel Bainbridge, CAS President, called the meeting to order and Dr Nice confirmed that quorum was reached. The agenda was approved.

Item 2 In Memoriam

Dr Nice, CAS Secretary, asked members to observe a moment of silence in memory of colleagues who had passed away since the last annual meeting.

Item 3 Minutes of Annual Business Meeting

The Calgary 2019 annual business meeting minutes were approved as circulated.

Item 4 Report of the President

Dr Bainbridge reported that CAS faced challenges amidst the COVID-19 pandemic, however, several opportunities arose that resulted in five successful and informative webinars as well as a few joint statements that were issued on areas affected by the pandemic. Dr Bainbridge reported being recently involved with the drug shortages unit discussions and predicts that most items will be supplied in time, however, will be delivered by different suppliers, with varying labels. Dr Bainbridge is currently working with the Quality and Patient Safety committee on addressing potential issues with concentration variations.

Item 5 Report of the Treasurer and Presentation of Financial Statements

Dr Kim, CAS Treasurer, reported that the 2019 auditors report and audited financial statements were approved by the CAS Board on June 12th. Given that the society derives revenue from royalties, it was difficult to complete a satisfactory audit verification of those royalties. The financial position of CAS as of December 31, 2019, and the results of its operations and cash flow for the year ended in accordance with Canadian accounting standard for not-for-profit organizations (“ASNPO”).

Dr Kim reported that CAS’ assets have grown slightly from the 2018 balance and liabilities have decreased slightly due to an early money transfer that was sent to CARF and CASIEF at the end of 2019 instead of at the beginning of 2020. The statement of operations is divided into three branches of CAS’ expenses: the CJA, the AM and CAS administration. Though the actual, positive revenue balance from 2019 is lower than 2018 due to higher annual meeting costs, the surplus of \$155,073 is higher than the budgeted revenue of \$32,309; The CJA and CAS administration operations resulted in an excess of revenue over expenses, while the AM generated more expenses than revenue.

Dr Kim reported that CAS will face significant financial pressure in 2020 due to the COVID-19 pandemic and the postponed annual meeting and predicts the balance at the end of 2020 will be substantially lower than the year-to date in 2019.

Item 6 Appointment of Public Accountant for 2021

Dr Kim requested support to reappoint the current CAS auditors for 2021.

MOVED by Dr James Kim, **SECONDED** by Dr Rohit Kumar.

“**THAT** McGovern, Hurley, Cunningham, LLP be re-appointed as the CAS public accountant for 2020”.

CARRIED

Item 7 Report of the Editor-in-Chief, CJA

Dr Grocott reported that 2019 was the busiest year for the journal, rendering 962 submissions. It is predicted that 2020 will render approximately 1200 submissions partly due to increasing COVID-19 research projects. Due to the COVID-19 urgency, CJA offers peer review in 24 hours and an editorial decision on submissions in 48 hours. The CJA has received more than 3000 new publications every week since June 7, 2020. The CJA maintains a strong working relationship with the Canadian Critical Care Society and has seen an 7% increase in critical care submissions from 2017 to 2020. The number of yearly downloads and request for electronic table of contents have also increased and it is predicted these numbers will continue to rise significantly due to the increase in members’ seeking out empirical information during this pandemic. The CJA retained approximately \$144,000 of revenue over expenses in 2019. Dr Grocott will update the CAS Board of Directors on CJA’s impact factor for 2019 when received.

Item 8 Canadian Anesthesia Research Foundation (CARF)

Dr Yee reported that 2019 was a successful year for CARF; Dr Pierre Fiset joined the Board, a research lecture was conducted by Alana Flexman and a fun run hosted in Calgary raised \$2000 in donations. CARF’s commitment to the ‘Career Scientists’ award was a five year fundraising campaign that enabled an annual award to be designated, however, considering \$60,000 was needed annually and donations have not fulfilled this need, CARF campaigns to raise endowment on an annual basis. Although CARF does not receive consistent industry support, the first ‘Change4CARF’ fundraising event made over \$40,000 and members continue to generously donate monthly.

Dr Yee reported that the ‘Career Scientist’ award would not be issued in 2020, however, two COVID awards have been developed by herself and Dr Bryson to encourage the various COVID-19 research projects underway nationally that increase the safety of anesthesia care providers. The winners will be announced tomorrow apart of the VAM.

CARF’s financial portfolio is managed by Jarislowsky Fraser with low 0.7% service fee. The CARF observed a 14.2% return in 2019, making it possible to allocate \$232,000 into awards. Another Change4CARF fundraiser as been postponed for the CAS 2021 AM. CARF has continued to receive support and funding from Ontario Anesthesiologists and received a donation of \$5000 from Fraser. CARF received a major endowment gift from retired CAS member and past treasurer, Dr James Beckstead, of \$200,000 and

discussions on efficiently utilizing these funds are currently underway. CARF will continue fundraising for 'Career Scientist' award and aims to raise \$1,000,000.

Item 9 Canadian Anesthesiologists' Society International Education Foundation (CASIEF)

Dr Bould reported there have been several changes in CASIEF's Board of Directors and 2019 was a stable financial year in terms of fundraising and activities. CASIEF received \$140,000 in donations that helped meet the increasing demands of operations and projects underway in Ethiopia, however, expenses exceeded received income. Dr Bould reported the importance of investing into Ethiopia's anesthesia programs and its increasing needs. The CASIEF hopes to host a campaign, however, the COVID-19 restrictions have postponed these plans. The pandemic has altered the method of operations and emphasis has been shifted to supporting colleagues both with protocol and guidance, and sending PPE to meet the significant shortage to various countries in eastern southern Africa, while also adapting distance learning approaches to ensure partners are well-supported.

Item 10 Association of Canadian University Departments of Anesthesia (ACUDA)

Dr Preston reported that prior to the COVID-19 pandemic, activity focused on anesthesia human resources. Dr Raazi Mateen facilitated surveys with institutional chairs to better define the scope of future needs and develop a multi-prong approach and has asked chairs to work with their provincial ministries of health to acquire more residency positions; five universities have demonstrated success with increasing residency positions thus far.

ACUDA aims to build and maintain a strong relationship with FPA community and Dr Beverly Orser has been approached on integrating IMGs into Canada. There are several provinces that depend on IMG anesthesiologists for HR service and the integration of IMGs is relevant to CAS to increase membership. Dr Preston reported attending two meetings with the Royal College to discuss how IMG physicians become certified to ensure proposed changes in removing trusted jurisdiction and parameters around examining does not negatively affect the applicants success rate and prospects of applying due to restricting provincial jurisdictions and requirements. ACUDA is considering organizing a national study program for IMGs to improve their low success rate.

Dr Preston reported that ACUDA remains financially stable and that their annual meeting will take place on June 26th, 2020. Dr Colin McCartney will be elected as president, Dr Andrew Shaw will be elected in as vice president and a new secretary will be sought after.

Item 11 World Federation of Societies of Anesthesiologists (WFSA)

Dr Fiset reported that preparations for the Prague WCA meeting in September 2020 have been postponed for 2021, however, the election of council and officers will be held electronically in September 2020. Though the results of consultation have not yet been received, Dr Fiset will confirm the details surrounding this process once available. Several fellowships projects and EPM has been suspended, while staff has been sent back to their own countries as the educational activity of WFSA has been put to idle in consideration of the COVID-19 pandemic; Electronic activity continues, including the

ATOTW and medicines of anesthesia for publication. WFSA's finances are well managed and expenses have been kept low, however, investments have been redirected from equity to cash to shield WFSA from the varying conditions of the stock market. Dr Fiset reported this was unofficially his final term on the board and a new proposed member from Canada will be brought forth.

Item 12 Election of Vice President and President

Dr Bainbridge requested support in the election of the next Vice President and President of CAS.

MOVED by Dr Hilary Grocott, **SECONDED** by Dr Richard Merchant.

"THAT Dr Lucie Filteau be elected as an Officer of the Canadian Anesthesiologists' Society as Vice President, from September 2020 to August 2022".

CARRIED

MOVED by Dr Roanne Preston, **SECONDED** by Dr Rick Chisholm.

"THAT Dr Dolores McKeen be elected as President of CAS, from September 2020 to August 2022".

CARRIED

Item 13 Date and Location of Next Meeting

Dr Bainbridge reported that the next meeting will be held on Sunday June 13, 2021, during the CAS Annual Meeting in Quebec City, QC.

Item 14 Close of Meeting

The meeting was adjourned at 4:08pm EDT.